

Minutes of the OWAA Meeting Held on Monday July 21st, 2008 Stittsville Library

Present

Sue Perley Robertson
Cindy Jackson
Anna Funnekotter
Laurie Daigle
John Whitney
Judi Miller
Ana Maria Rutenberg
Bernice Wills

John Madden
Aud Karin Sund
Mary Ann Camps
Jane Findley
Anita Utas
Peter Jackson
Michael Van der Tol
Donna Wiegand

Louise Barker
Josie Braden
Robert Webster
Ann Cross
Jeanette Loh
Tom Matthews
Vera van Baaren

Cheryl Brink (Stittsville News)

Christina Lovisa

Apologies

Bev Ashford
Daniel Morales

Susan Bicket
Sue Flockton

Andrea Mercier

Agenda

See attached pdf file with these minutes.

The meeting opened at 6.35PM

Introduction

Sue opened the meeting, welcomed everyone and introduced Cheryl Brink from the Stittsville News.

Christina Lovisa gave a presentation to the members on her plans to open a gallery in Stittsville.

Sue announced that Josie (Exhibition Committee Chair) and Aud (Publicity Committee Chair) had agreed to take positions on the Executive. This followed a call to the membership last week.

Review and Acceptance of Minutes of July 14th meeting

Aud pointed out that the minutes referred to 2 working groups in Section 4, when actually 3 were formed.

Report on July 21st meeting with GRC, City and Councilor

Sue gave an update on the result of the meeting earlier today the GRC staff, City and Cllr Shad Qadri, regarding the status of the GRC opening schedule, our key dates and display questions.

Please see the separate minutes of that meeting for details, but some key points were brought forward for discussion and voting.

One issue from the meeting with the City was the naming of the gallery. There was a question around the clarity effectiveness of the name (Arts Forum). Given this, the Executive asked that the membership re-consider the name of the gallery and re-vote. The names presented for re-vote were

Arts Forum Gallery

Ottawa West Gallery (second placed name from previous vote)

OWAA Gallery (third placed name from previous vote)

Ottawa West Art Gallery (new name from the floor)

The voting was as follows
Arts Forum – 6 votes
Ottawa West Gallery – 0 votes
OWAA Gallery – 13 votes
Ottawa West Art Gallery – 1 vote

The name “owaa gallery” is thus the name for the exhibition space in the GRC.

There then followed a lot of discussion on the logo and logotype. Anna Spoke in favor of the letters “owwa” in the logo being lower case. It was also suggested that the word “gallery” also lower case, be added to the logotype under “owwa”.

This was agreed and adopted by the meeting.

Another issue was the question of OWAA insurance responsibilities in the GRC exhibition space and for functions held elsewhere. Tessie stated that groups and associations like OWWA are encouraged to take out 3rd party insurance and passed to us information from the city on insurers for not for profit organizations. She estimated the premium to be about \$800 per year. Clr. Qadri also suggested Bradleys of Stittsville.
Bernice volunteered to survey various insurers for rates and policies and report back.

Tessie informed the Executive that the hanging system would be non-lockable. This was not what we had understood from previous, minuted meetings. Sue would follow up with Tessie to ask what had changed from what we believed to be a previous agreement.

Finally, the use of the GRC ladder during hanging was not available to use due to insurance issues. Josie volunteered to obtain a suitable ladder.

Tom asked about the maximum size of paintings that could be hung. The Exhibition Committee would evaluate that and report back.

The meeting then moved onto the normal agenda.

1. OWAA Membership

Louise stated that 5 new members had joined OWAA since the last meeting. On a form circulating at the meeting, she asked members to check and update their contact details and artistic media.

The new membership card was shown.

Louise asked for volunteers for the Social and Special Events Committee. Michael, Josie and Jeanette volunteered to help out in specific areas.

2. Treasurers Report

2.1. Membership Fees-Total Collected

Cindy reported we have 35 paid members. We had received the \$300 from Clr Qadri.

2.2. Expenditure & Balance

There were no new expenditures since the last meeting. There was a refund of \$10.45 from Netfirms on website activities.

The amount in the bank stood at \$1249.83

3. Members Handbook

The Members Handbook will be sent out to the membership by Sept 15th.

4. Bylaws

This was not discussed.

5. Logo

There was no additional discussion.

6. Publicity

Robert gave an update on the media contact list. He stated that there had been a list drawn up and it contained approximately 200 names (some names were from the same organization). Contact would be made probably a week or so before the official opening of the gallery. The agreed press release would be used at this time.

Aud said that she would be in contact with Tessie regarding publicity in the Rideau/Goulbourn Activity Guide and other City publications. Costs involved would be established.

6.1. Web site

Amy was thanked for getting the website home paged launched and asked to simplify it to show an "Under Construction" message ahead of the web group deciding on how the final look and feel of the web pages would be implemented.

Jane reported that she had received a number of quotes for full colour double-sided printing for the invitation cards. The price from Mission Printing was

\$250 for 1500 cards

\$360 for 2500 cards

It was suggested that if 2500 cards were run, an amount (1000?) could be left printed on one side only advertising OWAA only, that could be distributed to for general use.

These issues have yet to be decided.

7. Exhibition

Josie showed the proposed exhibition card. There was discussion around the pre-printing or hand write the details on the cards for the works being hung.

8. Next Meeting

The next OWAA Exec and Chairs meeting will be held on Sept 10th, venue to be confirmed.

The next OWAA meeting will be a general meeting open to all members, to be held on Sept 15th, venue to be confirmed.