

Minutes of the OWAA Meeting Held on Monday Oct 20th, 2008 Stittsville Library

Present

Sue Perley Robertson
Josie Braden
Bev Ashford
Gerald Smith
Mary Ann Camps
Anita Utas
Cindy Jackson

John Madden
Aud Karin Sund
Michael van der Tol
Susan Bicket
Jane Findley
Daniel Morales
Ana Maria Rutenberg

Louise Barker
Judy Dana
Denise Noonan
Anna Funnekotter
Vera van Baaren
Wendy Quirt
Terry Sarchuk

*Brian Brooks

*Christine Liem

*Angela Kilby

*= New members

Apologies

Amy Walker

Agenda

See attached pdf file with these minutes.

Welcome New Members

Sue opened the meeting and introduced the Exec.

Review and Acceptance of Minutes of Oct 6th meeting

Sue asked if there were any questions relating to the minutes of the Oct 6th meeting. There was an error on the maximum size of paintings for the opening hanging at the GRC. The correct size is **32" x 40"** not the previously recorded 22"x30".

No other corrections were highlighted.

1. By-laws

1.1. Ratification of Motions 1 & 2

Sue introduced Louise to discuss the By-laws. The Executive proposed 2 By-law changes:

1. That the committee chairs positions be changed to that of a coordinator. The coordinator would then sit on the Exec. The rational behind this change is to only have 1 chair and 2 co-chairs defined for the Association rather than multiple chairs.
A vote was called for and this change was carried unanimously.
2. That the current Association committee structure be dissolved. The rational behind this change is that the committee structure is unwieldy. The work identified for the old committees and new activities will now be carried out by a coordinator who will draw on the association members from the volunteer list.

A number of points were raised on this motion

Jane (Findley) remarked that the idea was excellent but pointed out that if a coordinator keeps picking the same volunteers from the general members, other members may not get the chance to participate in Association activities.

Louise pointed out that this form of organizing work was very common in other Art groups and Associations.

Susan (Bicket) suggested that a record be kept of which members volunteered for activities so that the workload could be spread around.

Sue (Perly-Robertson) said that there would be many activities coming up but suggested that coordinators pro-actively look to ask for help from across the membership

Josie (Braden) pointed out that it could happen that once a good team is formed from a nucleus of members, the coordinator for that activity should still be able to work with that team.

A vote was called for and this change was carried unanimously.

1.2. Ratification of By-laws, version 2 Oct 16 2008

Sue pointed out that an email was sent out requesting that motions pertaining to the By-laws be submitted by Oct 20th. As of 8am on Oct20th, no motions were received. The by-laws stated that the by-laws had to be ratified tonight in order to have the insurance in place for the opening.

There followed a wide ranging discussion on the by-laws

Jane (Findley) asked if the by-laws were closed to changes after tonight.

Sue replied –no, the AGM would still permit by-law changes. At this point Sue stated that we need to change the current by-law to state that the **owaa gallery** be redefined as an “exhibition space” to come into line with the city designation

Jane (Findley) asked for clarification – that tonight’s by-laws would be in effect until the AGM
Sue confirmed this.

Jane (Findley) asked about the quorum level. The by-law states the quorum level as 25% which she thought was too low.

Sue pointed out that the quorum was originally 15%, then reduced on a previous vote to 12% and now raised to 25%. So, it had been increased.

Mike (vanDer Tol) pointed out that the process for a motion on the by-laws requires that the membership be emailed ahead of time.

Daniel (Morales) thought that there was too much emphasis on process rather than substance. He suggested that nothing be approved right now but that comments were solicited and a draft drawn up. Also, the relationship between OWAA, the owaa gallery and the city should be better defined. He also asked how the membership controls the Exec.

Sue pointed out that the membership has been involved with discussion and voting in all aspects of the Association to date (name, gallery name, logo, quorum level, membership fees, committee forming etc)

Denise (Noonan) said all what Sue said above was cosmetic and thought that the Exec was presenting “pre-decided” items to the membership

Daniel stated that he thought the method of removing executives was too cumbersome.

Jane stated that the membership had doubled over time, so older votes with fewer members were controlling future activities. She also thought that we have a case of the tail (Exec) wagging the dog (membership)

Sue asked that the acceptance of the by-laws be put to the vote

Daniel asked that people have more time to go through the by-laws, that the by-laws be accepted for the purposes of the insurance requirements but that a future meeting should be held to discuss and vote on the by-laws.

Sue pointed out that the by-laws have been out to the membership since August and that the by-laws were drawn up from like documents from other Art associations.

Denise wanted us to draw up our own based on what was good for us, rather than adopt other s ideas

Sue asked that we agree and ratify the by-laws as written. Then in January 2009, motions will be requested and the whole membership can meet to discuss changes.

Jane proposed that a vote be taken on that basis.

Michael then proposed the meeting be held in February

Sue proposed that Daniel and/or Jane take a lead role in the soliciting of bylaw motions for that meeting.

Jane accepted this role.

The motion was put to the meeting to accept the current bylaws (Version 2) and to meet on Feb 2nd 2009 to discuss and adjust them if necessary.

A vote was called for and this change was carried unanimously.

1.3. Welcome new Exec members

Sue then introduced 2 new Exec members- Bev Ashford (looking after membership) and Judy Dana (gallery sitting). Susan Bickett is helping Bev on Membership.

Louise then identified Anna Funnekotter as the official OWAA graphic designer. Help is also needed for the website (webmaster) and Other Media Display. Finally, Sue pointed out that the Secretary's position was available.

2. OWAA Membership

2 new members were introduced –Brian Brooks a photographer and Christine Liem, a painter of landscapes and botanicals in oils. Angela Kirby has also joined the Association.

2.1. Application Form and Waiver

Bev stated that the Association membership now stands at 47. Some members had still to complete the new membership form and waiver.

2.2. Membership Lists

No report.

3. Treasurers Report

Mike gave an update on the status of the Association funds.

3.1. Balance

The current balance was \$1507.81

3.2. Credits

None

3.3. Debits

Debits incurred were
\$4.38 for banking fees.
\$16.36 page protector and binder
\$254.25 posters and invitation cards

3.4. Closing Balance

The current standing balance was \$1232.82

4. Exhibition

Josie pointed out some of the picture hanging requirements (wire attachment be 1/3 down from the top of the frame, the ends of the wire be covered in tape or plastic sleeve and the piece identified (title, price, owner, phone number) on a label in the upper right hand corner.

Josie pointed out that the sales process is set out in the handbook. If a piece is sold then the gallery sitter should complete the sale but ask that the piece be left in situ until the end of the show. Sold pieces should be identified with a red dot.

Gerald (Smith) asked if the opening size restriction (**32" x 40"**) would be in force if the Association ran a 1 or 2 person show?

Josie said that while that type of show has not been envisaged yet, if one were to be held, the size restriction could be relaxed.

Jane asked if there was a time limit for the first hanging

Josie stated that the opening hanging would be in place for 2 months. An email will go out announcing a new hanging period.

Sue pointed out that the **owaa gallery** is a non-juried "exhibition space" as defined by the city

Cindy (Jackson) asked that the city doc, which contains the gallery definitions, be sent out. Sue confirmed that this doc would go out with the minutes.

5. Gallery Sitting

Judy stated that she had received completed gallery sitting forms from most of the membership. She will send out a reminder for the Nov/Dec sitting period along with sitting guidelines and sales procedures. Sitter nametags are available and these must be worn by sitters on duty at the GRC. Jan/Feb 2009 sitting is being planned. Anyone who is scheduled to sit but cannot is required to find his or her own replacement and informs Judy.

Judy also covered the OWAA party in Napolis on Saturday Nov 8th at 7.30pm. The cost is \$35 p.p. and there are only 10 places left. Judy will need to know by Wed (Oct 22nd) if members are coming or not.

6. Publicity

Aud works with Kiel Anderson on publicity. The press release drawn up by Anita (Utas) has will be sent out with additional quotes from Clr Qadri. All the local papers have been contacted, including the Ottawa Citizen Going Out section for Oct 25th and Nov 1st. PR has been sent out.

Ana Maria (Rutenberg) asked if there was a schedule for the opening day celebrations.

Sue stated that the celebrations start at 10am with a ribbon cutting for the gallery opening.

Sue stated that an updated handbook should be ready to go out this week. Handbook changes can be suggested at any future meetings.

7. Next meeting

Tuesday Oct 28th, 6.30pm in the Stittsville library.

John Madden
OWAA Secretary