

Minutes of the OWAA Meeting Held on Monday Oct 6th, 2008 Stittsville Library

Present

Sue Perley Robertson
Josie Braden
Mary Ann Camps
Ann Cross
Daniel Morales
Marie Arsenault
Cindy Jackson

John Madden
Aud Karin Sund
Laurie Daigle
Anita Utas
Bernice Wills
Vera van Baaren
Peter Jackson

Louise Barker
Judy Dana
Jane Findley
Jeanette Loh
Donna Wiegand
Libby St.Louis

Louise Beggs

Terry Sametz

Bev Ashford

Apologies

Denise Noonan
Amy Walker
Michael van der Tol

Sue Flockton
Gerald Smith
John Whitney

Anna Funnekotter
Susan Bicket

Agenda

See attached pdf file with these minutes.

Welcome New Members

Sue opened the meeting and introduced the Board of Directors. Attending were Louise Beggs and Beverly Ashford. Sue introduced members from the Advisory Board attending were Terry Sametz and Bernice Wills.

Review and Acceptance of Minutes of Sept 15th meeting

Sue asked if there were any questions relating to the minutes of the Sept 15th meeting. No questions were raised.

Opening Remarks and Art related Activities.

Sue asked if any member would like to organize a party for the Association membership to celebrate opening of the gallery. The evening of Nov 1 was suggested but Jane (Findley) also suggested some date shortly after the Nov 1 opening. MaryAnn pointed out that those members who were taking part in the Stittsville Artists Studio Tour (same weekend as the **owaa gallery** opening) could be too tired to take part in a party on the night of the gallery opening. Other dates were floated but no agreement was reached nor a vote taken.

By-laws

In the email announcing tonight's meeting, item (e) concerned the acceptance of the By-laws by Oct 10th. Sue pointed out that this was driven by the need to get Association insurance in place by the opening date. However, as a question had been raised from the membership regarding automatic acceptance of the by-laws, Sue proposed a specific meeting on Oct 20th to discuss and vote on the by-laws. Sue requested that the Association membership email questions and queries to the Exec ahead of the meeting so they could be tabled and resolved at the meeting.

Nov 1 Opening Celebrations-Childrens gifts

Terry suggested that bracelets be purchased (dollar store variety) to hand out to kids and youth after the opening ceremony. These could possibly be purchased for \$1 for 5 or 10 items. This was agreed to.

Judy (Dana) will be helping out on the day to provide children with art activities. Judy is hoping to provide books and pads (dragons, ballerinas, princesses etc) for kids to work on. Judy Dana will be teaching the children to draw from books she will bring in. The children will draw on a piece of paper. Sue and Anna will also be helping out. A worktable or tables may be needed but these have not been secured yet.

1. OWAA Membership

1.1. Application Form and Waiver

Bev stated that the Association membership now stands at 45. Some members had still to complete the new membership form and waiver.

1.2. Membership cards

Association membership cards were made available and new members asked to complete membership forms. The membership cards were held up for anyone who had not seen them and had yet to collect them.

1.3. Membership Lists

Louise (Barker) spoke on the issue of placing members on specific committees or placing them on the "General Volunteer" list. The new membership welcome form allows members to identify areas of expertise or interest relating to Association organization. This information will allow the Executive or committee chairs to identify members who might be able to help out for future events.

Lou also covered the need for a volunteer to look after exhibiting "3-D" or other media (i.e. non-painting) work and the newly acquired glass case. There were no volunteers from the floor. Lou then listed all the members who are assigned a committee.

Jeanette Loh volunteered to look after the photography of OWAA events.
Wendy Quirk volunteered to look after workshops.

2. Treasurers Report

John gave an update on the status of the Association funds (excludes credits from new members joining at the meeting).

2.1. Balance

The current balance was \$1300.93.

2.2. Credits

Credits of \$210 were received from membership fees.

2.3. Debits

Debits incurred were \$3.12 for banking fees.

2.4. Closing Balance

The current standing balance was \$1507.81

Aud was reimbursed to the amount of \$16.36 for a binder and protector covers.

3. Publicity

3.1. Invitation Cards and Posters

Jane then described the card, it's design and map and thanked MaryAnn Camps for her input into the design.

The invitation cards were split into bundles of 20 for members to pick up. Any unclaimed bundles could be picked up at Art Mad and the members' name ticked off the list. Copies of the invites and the associated posters were copied out to all members together with the minutes of the Sept 15th minutes.

NVAC was mailing out 460 invitation invites as part of a city paid mail shot.

There were 30 posters run to be placed in venues (Tim Hortons, Library, Papa Sams Gas Stations etc) in Stittsville and the surrounding area. Jane suggested that if members were printing off the poster to place in a venue local to them, that they ensure the colours were close to the original. If not, then a black and white would be better. Newspapers would also be sent the invite card and poster electronically.

Aud then thanked Jane and the whole Publicity team. A special thanks was extended to Anna Funnekotter for her work on the artwork for the invites, poster and frontispiece of the Artists Binder. **Aud showed the members the glossy History Posters to be put in the two plexi-glass display cases at the owaa gallery.**

Aud announced that MaryAnn (Camps) is exhibiting at the Table Restaurant, 1230 Wellington Street West, and that Anita Utas was to exhibit at the Mud Oven. However, due to a fire, the exhibit has moved to Rama Lotus Yoga Center, 340 Gladstone Ave.

3.2. Publicity Schedule

Aud moved on to give an update on the publicity push for the gallery opening. Kiel Anderson, assistant to Clr Qadri had helped her expand the contact list. Kiel also offered to review press releases.

Under advertising, the editor of Due West and 55Plus expects to send Karen Secord to cover the opening. An invitation has been extended to Amrita Singh (Rogers TV) but no confirmation of attendance or coverage has been received.

Contacting the CBC radio show "In Town and Out", running on Saturday mornings was suggested.

3.3. Artists Statements

Aud handed over the two Artist Statements Catalogues to Marie (Arsenault) who will be present at the hanging day - 27th Oct., 9:30 - 10:30. This will be the last chance before the opening for the members to bring their Artist Statements for inclusion in the two Catalogues.

4. owaa gallery Sitting form

Judy (Dana) has prepared a sitting form for members to identify their preferred sitting times. This form is available from Judy and members are asked to complete this by the end of the week. Judy (Dana) gave an update on the gallery-sitting schedule. Judy has worked with Chantal at the GRC to identify busy and quiet times in the center around all the various activities taking place. These times will shape the eventual schedule, with November and December currently in progress. 10 sitting times have been identified but this may change as we get into the actual process. Special GRC events will have to be accommodated.

4.1. On Line Calendar

After some trials, the proposed Google Calendar looks like it not serve the needs of scheduling the sitting times and dates. Judy will set up a separate private calendar and contact schedule sitters ahead of time. If a scheduled sitter cannot make their agreed slot, it is up to the sitter to find a replacement.

4.2. Sitting Book

Jane (Findley) asked if sitters would be identified by a badge- this was agreed to and the badge will contain the sitters name and the OWAA logo. Sue reiterated all OWAA members are required to wear an identification badge while in the GRC as per GRC staff request.

Judy asked that sitters record general information for their sitting session in the book but not to go into great detail. Items such as amount of people, general age group, any incidents arising should be noted.

5. Exhibition

5.1. Discuss and distribute Sitting Form

Josie again asked that all Association members wishing to hang, complete the form

Josie stated that the hanging day prior to the gallery opening would be Monday Oct 27th (art should be brought to the GRC between 9.30am and 10.30 am on that day) and a reminder email would go out a week before (Oct 20th or there about). The number of paintings per artist is restricted to 1 (one) and the maximum size after matting and framing must not exceed 22"x30".

If artists cannot drop off paintings on Oct 27th, they should email Sue before then so that some arrangement can be made. Aud again made the point that artists statements could still be received on that day.

Peter Jackson asked how incidents or security questions would be handled. It was agreed that the artists binder would include contact names and phone numbers for sitter or gallery staff to contact (Josie and other members)

6. Website

John stated that he had contacted Michael (Jane Findleys brother) to discuss web site development. This has to be followed up further.

We had an email on Sept 17th via the OWAA webmail from Adam Boudreau offering help to design the Associations website. A reply was sent to him indicating our interest but no further communication has been received.

We have also been in contact with the Ottawa Art Association regarding website design. They, like NFAL, have a system whereby each artist has the ability to maintain their own page within the confines of the over-all website.

We have agreed that OAA and OWAA should get together to discuss web development and other mutual interests. No firm date has been agreed.

Amy (Walker) has set up a new webmail address to allow Association artists to submit things such as jpegs and artists statements to OWAA. In this new webmail address, Amy has also passed on all the submissions she had received from Association members so far.

The new webmail address will be added to the website along with the general info@owwa.ca email address (which will be used for general enquiries).

Amy was thanked for all her work on the OWAA website.

7. Next Meeting

The next OWAA meeting will be a general meeting open to all members, to review and vote on the By-laws, to be held on Oct 20th, 6.30pm –8pm in the Stittsville Library meeting room.

The following OWAA meeting will be a general meeting open to all members to be held on Oct 27th, 6.30pm –8pm in the Stittsville Library meeting room.

John Madden
OWAA Secretary