

**Minutes of the GRC Gallery Public Meeting  
Held on Monday June 30<sup>th</sup>, 2008  
Stittsville Library**

**Present**

Sue Perley Robertson  
Bev Ashford  
Bernice Wills  
Susan Bicket  
Josie Braden  
Jeanette Loh

John Madden  
Anna Funnekotter  
Aud Karin Sund  
Daniel Morales  
Peter Jackson  
Michael Van der Tol

Louise Barker  
Cindy Jackson  
Vera Van Barren  
Donna Wiegand  
Ana Maria Rutenberg  
Mary Gwynne Timothy

**Apologies**

Gerald Smith  
Judy Dana  
Louise Beggs

Judi Miller  
Sue Flockton

Denise Noonan  
Amy Walker

**Agenda**

See attached pdf file with these minutes.

**Previous minutes**

The minutes of the previous meeting (June 2nd) were accepted without amendment.

**Introduction**

The meeting opened at 6.35pm. Sue Perley-Robertson was the meeting chair. Sue introduced the executive and reiterated that all paid up members and the executive could vote on motions and issues this evening.

**1. OWAA Members List**

Louise introduced the current executive and informed the meeting that Louise Beggs from the Stittsville Village Association had agreed to become a Board member. Louise then listed the current committees and chairs. Councilor Shad Qadri has been invited to join the Advisory Committee but he has not yet confirmed his acceptance of the position.

A number of committees have yet to be properly formed. These are; Workshops/Speakers; Social Events; and Sponsorship/Special Events.

Louise asked if everyone agreed with their roles. There were no objections or questions from the floor.

**2. Not for Profit Status**

Cindy gave an update on the status our "Not for Profit" (NFP) standing and incorporation. The decision, following a review of other like bodies and our own requirements, is that OWAA will NOT be incorporated at this time. The option is there for the future.

Josie asked about insurance for shows outside the GRC Gallery (KAC for example has insurance which extends to any functions).

Sue stated that this issue would be brought up with the City.

### 3. Treasurers Report

Cindy gave the current status of the membership and the bank account. OWAA currently has 22 paid members contributing \$30 (to be offset against final membership fees).

#### 3.1. Total collected and balance

Deposits  
22x\$30=\$660

Balance  
Deposits-expenditures=\$549.38

#### 3.2. Membership fees-final collection date

No final collection date was discussed

#### 3.3. Expenditures (since last meeting)

\$110.62 for Web domain name registration and 1 yr. hosting fees

### 4. Website

No update, as Amy was absent. During a discussion of the next steps on the website Anna Tyers (Funnekotter) volunteered to help with the "look and feel" of the web pages.

### 5. Members Handbook

Sue gave an update on the status of the Members Handbook. The Handbook is complete and ready for reviewing. The review process will start this week but the final handbook may not be available for some time.

### 6. By-laws

#### 6.1. Handbook Preparation

Sue gave an update on the status of the Members Handbook. The Handbook is complete and ready for reviewing. The review process will start this week but the final handbook may not be available for some time.

#### 6.2. Quorum

The issue of quorum was re-visited.

It was agreed that the quorum should be a percentage of the over-all membership total. The currently accepted level was 25%.

However, after discussion and a vote, the new quorum level was set at 15%.

A motion to set it at a lower level of 12% was rejected.

## 7. Logo

### 7.1. Logo Deadline

The Association is on target to vote on a logo design by July 7th. Anna Tyers presented 2 new logo designs and the thinking behind them. These new logos have been added to the minutes.

### 7.2. Logo Drop-off

Sue suggested that any logo submissions could be dropped off at Art Mad by July 7<sup>th</sup> and/or brought to the July 7<sup>th</sup> meeting.

## 8. Wall Space

### 8.1. Discussion of Name

Louise presented a list of the Gallery names presented so far. Prior to voting, there was a discussion around the “linkage” between the gallery name and OWAA. There were arguments for and against a gallery name that would clearly form a mental link between the GRC wall space and OWAA as opposed to a “stand-alone” name.

Two rounds of voting were held to select the gallery name

The proposed names for the gallery and the first round voting were as follows

Ist Round Vote	Name	Ist Round Vote	Name
2	OWAA Gallery	0	The Shea Road Gallery
6	Ottawa West Gallery	0	GRC Gallery
4	Art Forum	0	Art Oasis
1	Gallery X	0	Genesis Gallery
0	Le Salons Cache	0	Station Park Gallery
0	Goulbourn Pinacothek	1	The Wall Gallery
0	West End Gallery	0	West Wing Gallery
0	The West Wall Space	0	The Stitt Gallery

The second round of voting was restricted to the top three first round picks. The name Art Forum was amended to Arts Forum.

The second round results were as follows:

Ist Round Vote	Name
0	OWAA Gallery
6	Ottawa West Gallery
9	Arts Forum

Thus, the name for the wall space in the GRC is “Arts Forum”.

No thorough check has been done on the name “Arts Forum” from the point of view of uniqueness or common use. It was agreed to do this by the next meeting.

## 9. Review Timelines

The timelines listed by Tessie at the last meeting were quickly reviewed. In general, we are on target for the agreed dates.

### **July 30<sup>th</sup> Call for Artists (complete)**

It was agreed that the first "call for artists" be restricted to the association membership and that Tessie would be informed that the call for the artists has in fact been completed.

Josie agreed to bring a sample of the KAC exhibition record to the next meeting as a basis for OWAA to use.

### **August 15<sup>th</sup> Meeting with GRC Staff**

This will involve the OWAA Executive and Chairs

### **August 30<sup>th</sup> Schedule of Featured Artists 2008 to 2009**

### **September 17<sup>th</sup> Mail out Opening Reception letters**

Via Tessie

### **September 26<sup>th</sup> Hanging system Installation**

John agreed to bring the hanging system demo board to the next meeting.

### **Oct 17<sup>th</sup> Gallery Opening!**

## 10. Any Other Business

Bev passed around a sample of the provisional membership form. A sample has been included in these minutes.

There was a discussion around the possibility of different levels of membership to OWAA. This was put as a motion and seconded but the vote was deferred to a future meeting.

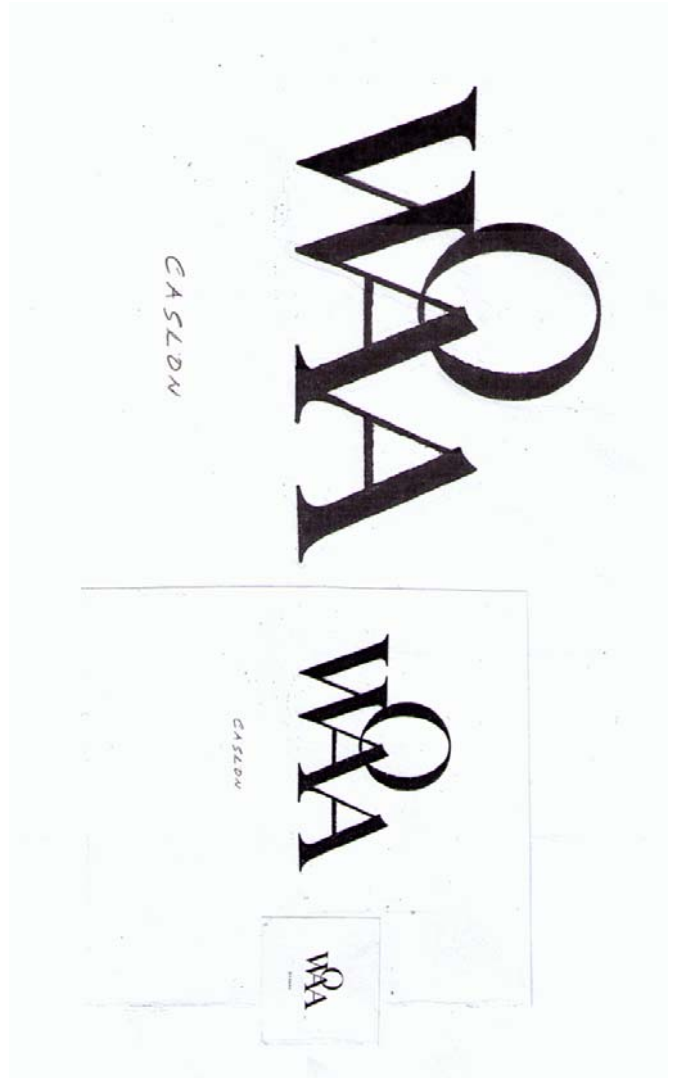
The meeting closed at 8.05pm

## 11. Next meeting

The next meeting will be on July 7<sup>th</sup> at the Stittsville Library.

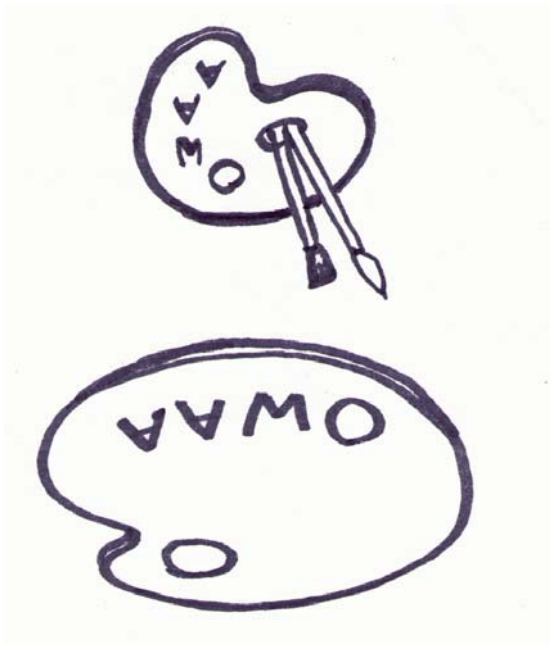
# Submitted Logos

Tom Mathews

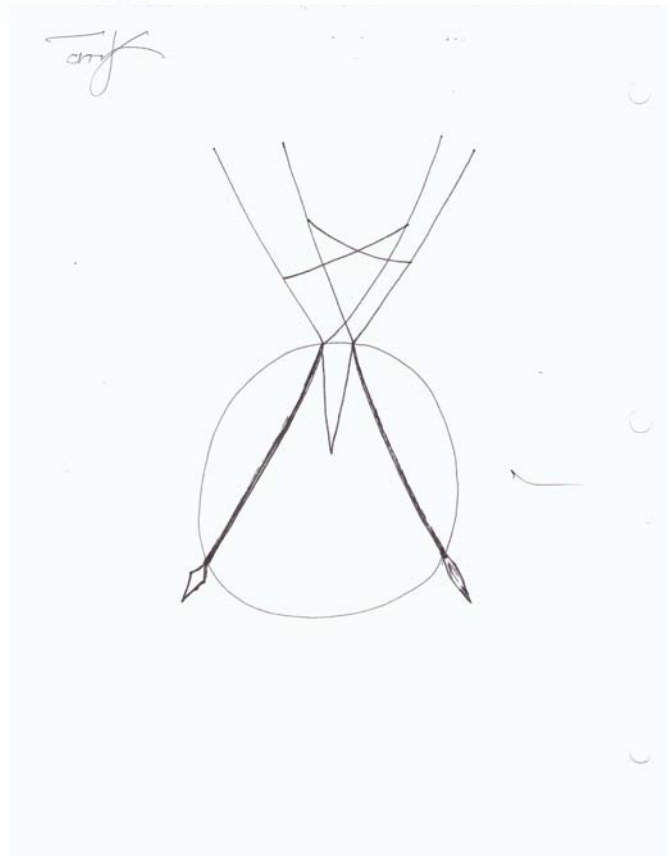


**OWAA**

Beesknees ITC



Vera Van Baaren



Aud Karin Sund



benguiat bk bt



kabel dm bt



paprus



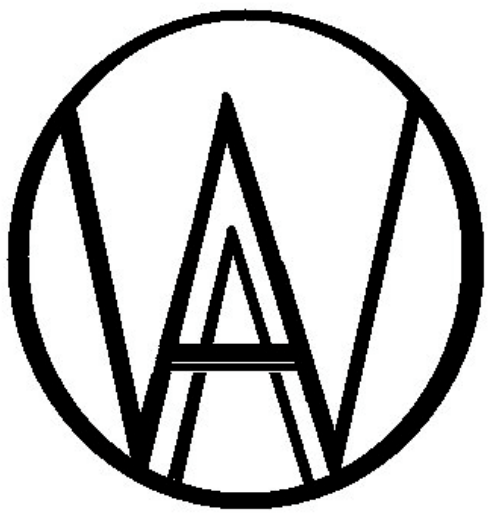
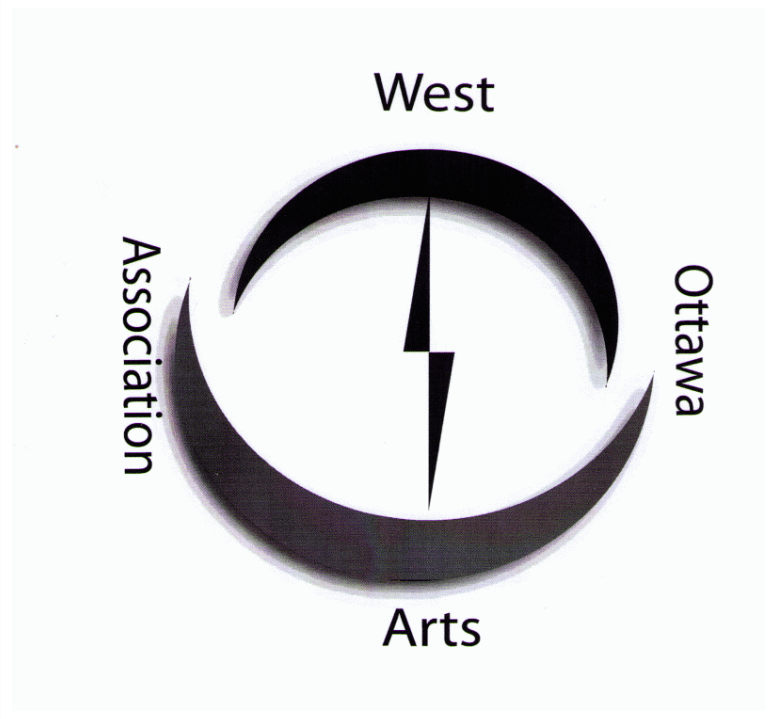
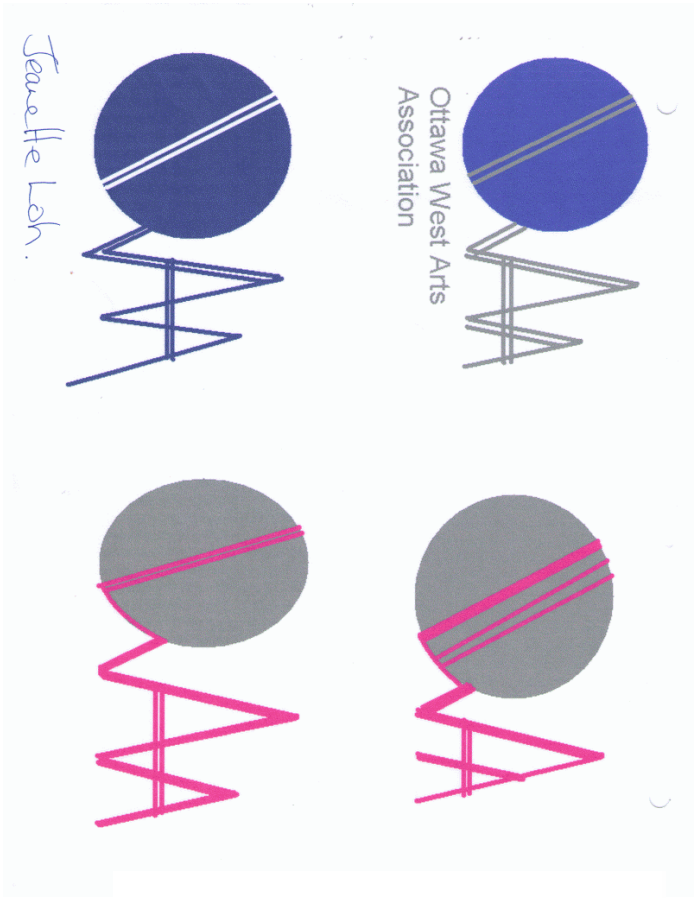
*staccato555 bt*



chiller

Jeanette Loh

John Madden





### Sample Membership Card

Membership Card

Expiry Date \_\_\_\_\_

*OWAA logo*

*This is to certify that* \_\_\_\_\_

*is a member in good standing and is entitled to all privileges granted to members of the **Ottawa West Arts Association.***

\_\_\_\_\_  
*Member Number*

\_\_\_\_\_  
*Membership Chair*